Limina Renewal Center
Private Groups Information Packet & Planning Guide 2027

Thank you for considering Limina Renewal Center for your event. For more information about Limina's lodging and meeting spaces, please visit our website. Limina Renewal Center is open year-round for private groups to host retreats, workshops and other private gatherings that are in keeping with Limina's mission as a place of spiritual renewal. Limina staff and friendly dogs live on the property and may be present during your stay.

BOOKING DETAILS

All bookings include overnight lodging; three delicious meals per day, plus healthy snacks and non-alcoholic beverages; exclusive use of the house and grounds, including all amenities like our yoga room with props for 16 people, infrared sauna, biomat, walking trails, and access to 1,000' of waterfront; and support from Limina staff with check-in, tour of the house, and availability to answer questions during your stay.

Rates vary depending on the time of year that you choose to book. Please see our Private Group Rates document for more information.

GROUP SIZE

Minimum group size is six adults during our off-season and eight adults the rest of the year. Maximum group size is 20 adults. Limina has ten guest rooms. Six rooms have a queen-sized bed or a king-sized bed. Three rooms have two queen-sized beds. One room has a full-sized bed. One room in the Wellness center is appropriate for leaders or assistants only. Please see our website for pictures and a tour of the rooms. We also have four rollaway beds with very comfortable twin-sized memory foam mattresses. There is an extra charge for their use due to additional staff time and labor. Special requests for a smaller group size will be handled on a case-by-case basis and is dependent on availability.

DEPOSIT

A non-refundable reservation deposit of 25% of the entire stay's cost is due within 14 days of Limina confirming your booking request. The reservation deposit is non-refundable and will be applied to your final bill. Dates will be held for you for 14 days after confirmation of your requested booking, at which time they will be released if the non-refundable deposit and a signed contract are not received.

TERMS & USE AGREEMENT

As part of signing your contract, you must sign our *Terms & Use Agreement* in addition to the non-refundable deposit to lock in your dates with Limina Renewal Center. Dates will be held for you for 14 days after confirmation of your requested booking, at which time they will be released if the signed contract, *Terms & Use Agreement* and non-refundable deposit have not been received.

GUARANTEED MINIMUM NUMBER PAYMENT – Due 28 days prior to arrival date

Full payment – less your deposit - for the guaranteed minimum count of 6 people is due 28 days prior to your arrival.

FINAL GUEST COUNT, ROOM OCCUPANCY, and DIET FORM – Due 14 days prior to arrival date

If the number of guests has increased or decreased from the contract, this number is due 14 days prior to your arrival. A room occupancy form – indicating which guests will be in which room and their dietary needs – is due at this time.

FINAL INVOICE PAYMENT – Due 7 days prior to arrival date

A final invoice will be provided after receipt of your guaranteed minimum number payment if there has been notification of any additional guests. Payment in full must be received 7-days prior to the date of your arrival.

LAST MINUTE CHANGES – within 7 days of your arrival date

If there are last minute additions for your event, Limina Renewal Center staff will make every reasonable effort to accommodate the additional persons, however payment in full for all guests must be received 24-hours prior to the date of your arrival.

CANCELLATIONS AND REFUNDS

Your deposit is non-refundable. All cancellations must be received in writing prior to 60 days before your contracted arrival date. Failure to provide 60 days' notice of a cancellation means you will be responsible for full payment under this agreement.

INSURANCE & DAMAGE

By signing the required *Terms & Use Agreement,* all individuals in your group agree to indemnify, defend, and hold harmless the Limina Renewal Center against any and all claims arising out of the use of Limina Renewal Center. Your group is responsible for any damage to the property of Limina Renewal Center beyond that which is generally considered to be from normal use.

INSURANCE REQUIREMENTS

Depending on the size of your group and the nature of your stay, the staff at Limina reserve the right to request proof of liability insurance.

KEY DEADLINES SUMMARY

- 25% Non-refundable deposit: *Due 14 days after contract and Terms and Use Agreement is signed*
- Cancellation Date: *60 days before your arrival date*
- Proof of Liability Insurance (if required): *Due 30 days before your arrival date*
- Payment for Guaranteed Minimum Number (6 people): *Due 28 days before your arrival date*
- Final Guest Count and Room Occupancy Form: *Due 14 days before your arrival date*
- Meal Preferences, Restrictions and Allergies: *Due 7 days before your arrival date*
- Final Invoice Payment: *Due 7 days before your arrival date*